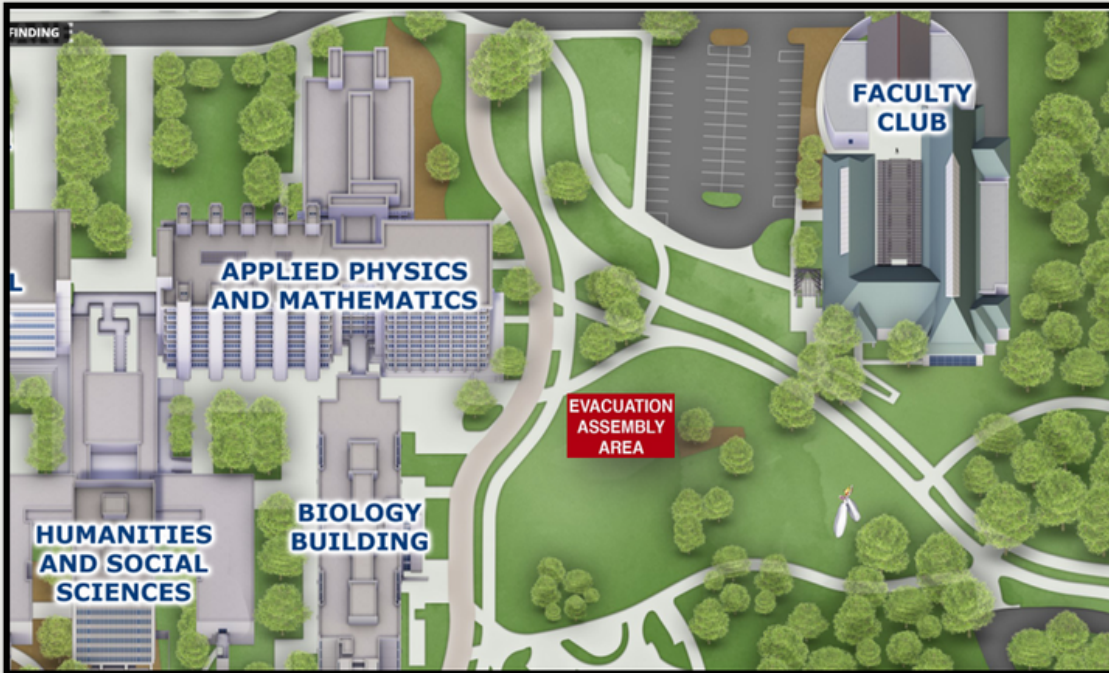


## Linguistics/HDS Evacuation Assembly Area



## Linguistics/HDS Emergency Action Plan

2022-2023

## Students of Concern

Triton Concern Line.....858-246-1111

## Emergency Phone Numbers

Fire.....911  
Police.....911  
Medical.....911  
Poison Control Center.....800-876-4766  
UCSD Police.....858-534-4357

## When reporting an emergency, calmly state:

- Your name and location of the emergency (building/room).
- Nature of the emergency; fire, chemical spill, etc.
- Any injuries.
- Any hazards which may affect responding emergency personnel.
- A phone number near the scene where you can be reached.

# Building Evacuation

- Gather your personal belongings such as glasses, medications, keys, purse, emergency kit and close, but do not lock doors as you leave.
- Help those who need special assistance.
- Do NOT use elevators. Proceed to the nearest safe stairwell.
- Report immediately to the Evacuation Assembly Area (see map).
- Wait for instructions from emergency response personnel.

# Small Fire Procedures

- Pull the fire alarm and call Campus Police 911 or 858 534-HELP (4357).
- Use a fire extinguisher:
- Keep an exit available behind you and bring the extinguisher within six feet of the fire.
- Pull the pin then aim at the BASE of the fire.
- Squeeze the handle.
- Sweep side to side, at the base of the fire until it is out or the extinguisher is empty.
- Evacuate the building and move to the Designated Assembly Area (see attached maps for your specific building) for headcount.

## Emergency Procedures

# Large Fire Procedures

- Pull the fire alarm and call Campus Police at 911 or 858-534-HELP (4357).
- Alert people in the area to begin evacuation. Stay upwind from the fire.
- Close doors and windows to confine the fire, if able to do so safely.
- Evacuate the building and move to the Designated Assembly Area (see attached maps for your specific building) for headcount.
- Have persons knowledgeable about the incident and location assist emergency personnel.
- Wait for direction from emergency personnel.

# Earthquakes

- During heavy shaking: Duck, cover and hold on.
- Get under a desk, table or stairwell. If none are available, move against an interior wall, away from heavy equipment, and cover your head with your arms. Remain under cover until the movement subsides.
- Stay away from large windows, shelving systems, or tall room partitions.
- After the shaking has stopped:
- Survey your immediate area for trapped or injured persons and ruptured utilities. Evacuate the building using STAIRS and move to the Designated Assembly Area.